

## REGIONAL ICE MANAGERS MEETING MINUTES

July 19, 2021, FROM 10:00 – 11:00 AM, TEAMS MEETING

*Facilitators: Katie Biberdorf, City of GP, and Krista Schuett, GPRRC*

<p>1. Welcome &amp; Introductions</p> <p>1.1 In attendance: Catherine Ridgeway – City, Christina Ketchum – Wembley, Jaclyn Bryce – County, Kelly Skotnisky – County, Michelle Mills – City, Scott Young – City, Karna Germsheid - GPRSC</p>	Katie
<p>2. Ice Utilization</p> <p style="color: red;">Motion GPRRC-12-10-2020-05 (made by Bob Marshall) to direct AWG to come back to a future meeting a proposal on how the Regional can better track Black Ice, specifically Ice that is allocated, paid for, and not being used on an ongoing basis and carried.</p> <p>2.1 Discussion on how this could be achieved that works well for Operations</p> <ul style="list-style-type: none"> <li>- Quality data (consistent across board) for financial decision making with tracking to commence Sept 1, 2021</li> <li>- Daily Schedule posted, did the group attend or not?</li> <li>- Capture who did not show up</li> <li>- GPRRC to create a mechanism for admin to submit info</li> <li>- Minor Hockey (receive info on Thursdays) for weekend</li> <li>- County has 30 day cancellation policy, avoids the cancellation problem</li> <li>- Front desk staff keep track of each slot (if someone is on the ice or not)</li> <li>- Possibility to look at contract dates, Aug/Sept/March/April for peak black ice times</li> <li>- Ice is being utilized well at Coke since COVID– Scott</li> <li>- Wembley/Sexsmith, pen &amp; paper tracking, consider one spreadsheet for all to input</li> <li>- Keeper of information - coordinator, GPRRC AWG Group have checks and balances on monthly input</li> <li>- % of ice used, number of hours booked vs used</li> <li>- Another component, how much is available at other arenas</li> <li>- Smaller arenas might have open ice but they may not have an operator available at earlier times or later times. Is there potential to have extra ice with budget increases from Municipalities especially with rural</li> <li>- Tracking - Available Ice, Hours booked versus used, Hours booked versus cancellation</li> <li>- City might not have ability to pull reports based on booked/used in their current software</li> <li>- Note in the data “season” or type of recreation to provide complete picture</li> <li>- County Sportsplex suggested that hours be tracked</li> <li>- Monthly submission to GPRRC</li> <li>- Krista to include prime time ice definition and enter times at top of spreadsheet for everyone to follow the exact same times for tracking</li> <li>- <b>ACTION: Krista to create sample tracking document with data fields to send out to managers for feedback</b></li> </ul>	Krista
<p>3. Roundtable</p> <ul style="list-style-type: none"> <li>- Distribution of Ice Behavior Guidelines will happen in the next week</li> <li>- Kelly has resigned from the Sportsplex and will be moving to Regina. Christine Rawlins acknowledged his contributions to the Crosslink County Sportsplex and GPRRC committee.</li> </ul>	All

## REGIONAL ICE MANAGERS MEETING

November 24, 2021, FROM 11AM – 12PM, TEAMS MEETING

**Facilitators: Jessica Picard, Krista Schutt, Karna Germsheid, Katie Biberdorf**

*Invitees: Stephanie Cajolais (City of Grande Prairie), Christina Ketchum (Town of Wembley), Deena Loewen (Ridgevally Arena), Barry Evaskevich (Hythe Arena), Jaclyn Bryce (Crosslink County Sportsplex), Karna Germsheid (GPRSC), Kylee Haining (Crosslink County Sportsplex), Michelle Mills (Dave Barr and Bonnetts Arena), Rae-Lynne Cook (Town of Beaverlodge), Scott Young (Coca Cola Center), Thomas Craven (Grande Cache Arena), Katie Biberdorf (City of Grande Prairie), Krista Schuett (County of Grande Prairie), Lance Hochstetler (Beaverlodge Arena), Clint Froehlick (Sexsmith Arena)*

*Regrets: Catherine Ridgeway (City of Grande Prairie), Grovedale Ag. Society, La Glace Recreation Centre, Lane Flaten, Wembley Ag. Society, Ammiel Chugg.*

<p>1. Welcome &amp; Introduction's. 1.1 Introductions from all attendees.</p>	All
<p>2. Ice Utilization and Tracking form – Attached <span style="color: red;">Motion GPRRC-12-10-2020-05 (made by Bob Marshall) to direct AWG to come back to a future meeting with a proposal on how the Region can better track Black Ice, specifically Ice that is allocated, paid for, and not being used on an ongoing basis and carried.</span></p> <p>2.1 Group feedback and discussion on the use of Ice Utilization form</p> <ul style="list-style-type: none"> <li>• Discussion regarding the tracking of black ice in the region. Sexsmith, Hythe, County of Grande Prairie, City of Grande Prairie, Ridgevalley, and Beaverlodge all reporting very little or no Black Ice.</li> <li>• MD of Greenview Grande Cache Arena does not have ice in yet, due to ammonia issue, hopefully will start putting ice in by Nov. 29, 2021.</li> <li>• City of Grande Prairie will send any black ice hours from Bonnetts and Dave Barr arena. Coke center had 4 hours of black ice.</li> <li>• Crosslink County Sportsplex reported 6 hours of Black Ice from Oct. 25 - Nov. 6, 2021.</li> <li>• Members of the Administrative Working Group clarified the term “Black Ice” for new attendees. Provided the history and the importance of reporting black ice for not only the occasional “no shows”, but also reporting ice time that is allocated for several bookings and then consistently not being utilized.</li> <li>• Not many issues regarding the Ice Utilization and Tracking form, but group agreed a monthly reminder would be beneficial.</li> </ul> <p><b>ACTION: Jessica to send out reminder to complete Ice Utilization and Tracking form on the 10<sup>th</sup> of every month.</b></p>	All
<p>3. Ice Allocations Framework – Attached 3.1 Status of framework in each municipality</p> <p>As of the last GPRRC Meeting on Sept. 16, 2021.</p> <ul style="list-style-type: none"> <li>• City, County, Beaverlodge and Sexsmith Councils have either approved or in stages of approval.</li> <li>• MD: Not yet presented to Council. Will internally discuss whether it is an administrative decision or if it must go to Elected Officials.</li> <li>• Wembley: Brought to Council, Agricultural board will review and bring to committee.</li> </ul>	Jessica and All

<p>3. Ice Allocations Framework, Continued.</p> <ul style="list-style-type: none"> <li>• Clint Froehlick acknowledges the work of the Administrative Working Group members and former GPRRC Coordinator Krista Schuett in the creation of the Ice Allocations Framework.</li> <li>• Krista Schuett returned the acknowledgement to the Ice Managers Group, stating that all the work started from feedback and discussion at Ice Mangers Meetings.</li> </ul>	
<p>4. Regional Arena Contact List- Attached</p> <p>4.1 Confirm Arena contacts and booking information</p> <ul style="list-style-type: none"> <li>• Contact list for GPRRC Website and Ice Managers Group shared. All will check information is correct and notify Jessica of any changes to Contact Information or “How to Book” section.</li> </ul> <p><b>ACTION: Jessica to update Contact Lists and email it to the group.</b></p>	All
<p>5. Roundtable Discussions</p> <ul style="list-style-type: none"> <li>• Discussion on which arenas are implementing the Covid Restriction Exemption Program (REP)</li> <li>• Hythe, County, Beaverlodge and Wembley are not participating in REP the program. However, the adult leagues are enforcing the REP program amongst their own members.</li> <li>• All City of Grande Prairie arenas have the REP in place.</li> </ul> <p>Discussion around the operation of concessions:</p> <ul style="list-style-type: none"> <li>• County: Received the following direction from AHS. <ul style="list-style-type: none"> <li>➤ Arenas that run their own concession will not be able to provide food and beverage service unless implementing the REP Program.</li> <li>➤ If concession is operated by a third party, then the third party can implement the REP Program if they have a separate space for patrons to sit. Patrons will need to show proof of vaccination, proof of negative test taken within 72 hour prior or medical exemption. Those that do not meet the criteria may purchase the food but leave the facility to consume it.</li> </ul> </li> <li>• Crosslink County Sportsplex able to operate concession due to it being run by a third party who is enforcing the REP program, with separated seating area. Lounge is closed.</li> <li>• Coca Cola concession is open and enforcing the REP, however vendor can provide take-out to customers due to a separate entrance where customers do not need to enter the facility.</li> <li>• Wembley: Ice is in at the Wembley arena.</li> </ul>	All